



Dhanekula Institute of Engineering & Technology

(Approved by AICTE New Delhi Affiliated to JNTU Kakinada)

An ISO 9001 - 2008 Certified Institution

Ganguru, Vijayawada - 521 139. Phone & Fax : 0866-2583642 / 43, Cell : 94910 17088,
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Date: 16-11-2020

CIRCULAR

All the students are informed to follow the below mentioned instructions to eradicate the spread of Covid infection. As you were aware that maintaining social distance is only the way to live safe in the present circumstances. Don't hesitate to maintain social distance and advice your friend/colleague to do so. We don't know when this pandemic is going to end, hence every one of you have responsibility to keep yourself safe and keep your parents and teachers safe. If you all follow below mentioned measures without fail we all will be safe and will effectively using our time for academics.

As per the schedule given by your departments you will be in campus continuously for a week or ten days. Almost 60% of the syllabus were covered as of now through online classes. During the offline classes practical work, tutorials and day to day assessment shall be completed. Hence, we insist you to be regular to the off line/online classes without fail.

It is mandatory to carry at least one text book for the scheduled subject without fail, so that the tutorial session will be utilised well.

Half of the session you will be staying in laboratory for practical classes, hence you are required to carry observation book and record without fail.

1. Strictly maintain 6feet distance from the people around (including friend/teacher) in the campus and from the instance you leave the house, which keeps you safe.
2. Students commuting by public conveyance need to be very care full while travelling to college and going home. Hence, such students should strictly keep themselves isolated from the co passengers.
3. Class wise 20 students were formed into groups as per the requirement, hence each student should sit alone in a bench and avoid contact. It is better always you sit in the same place.
4. Keep the distance between the benches as arranged in the class don't bring them close. It helps you to isolate yourself from the surroundings and people around you.
5. Many of you were observed moving together, might be with your friends, if anyone is caught with covid there will be high chances of the remaining getting effected there by spreading to the large community, hence it is advised to maintain social distance without fail once you come out of your house.
6. Even during the breaks and lunch time and while using library, canteen, rest rooms, common facilities in the campus you should strictly maintain social distance.



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7. Do not borrow anything from you friends or class mates, use you own material and books.
8. It is always better you carry your own water bottle and lunch box without fail, which may help you to avoid lot of contacts.
9. It is mandatory to use mask in the campus throughout the day. As we all know using same mask throughout the day is highly risky, hence plan yourself to charge the mask for every three hours.
10. Used mask should be safely disposed or packed in a polythene bag for washing and while removing the mask don't touch front side.
11. Carry your own sanitizer and make a habit of using it thoroughly whenever you believe your hands were in contact with any other object.
12. While using sanitizer ensure yourself that there is no hazardous environment around, as we all know sanitizer consists 70% of alcohol and is highly flammable.
13. During lunch hour also you need to maintain social distance.

D. L. N. N. V. L.
16/11/2020
Pr. PRINCIPAL

Dhanekula Institute of Engineering and Technology
Ganguru, VIJAYAWADA-521 139

Copy to all Head of the Departments to read in all the class rooms whenever a fresh batch arrives.

copy to Dr. Subbajiah to host on website.

