

DHANEKULA INSTITUTE OF ENGINEERING & TECHNOLOGY  
GANGURU: VIJAYAWADA – 5231 139

Process to be followed for Identification of requirement of visiting / adjunct/Emeritus faculty to  
execute identified Gaps

---

1. Head of the department need to review gap document submitted by assessment committee for implementation and identify list of activities which demands more than 50 hours of training.
2. Internal training member and Training and placement member may also propose skilled programme (certification courses) both in technical & communication and submit the proposal to head of the department.
3. Head of the department need to consolidate the total requirement of visiting / adjunct/Emeritus faculty, identify the resources and submit the proposal to the principal for approval.
4. After receiving approval from the principal head of the department instruct respective committee member for execution.
5. Respective committee members need to done all the documentation process while executing the activity and finalize the impact by finding out average % of attendance and percentage of feedback of attended students. Complete documentation should be produced when auditor demands for audit of activity.

  
PRINCIPAL