DHANEKULA INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi; Affiliated to JNTUK, Kakinada)

Ganguru, Vijayawada – 521 139

CENTRAL LIBRARY & INFORMATION CENTRE

HAND BOOK : 2021-22

Prepared by

A. KIRAN KUMAR

M.A.,M.L.I.Sc.,D.I.M

LIBRARIAN

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CENTRAL LIBRARY & INFORMATION CENTRE

LIBRARY BOOKS, PERIODICALS & DIGITAL LIBRARY

1.	Titles	5264
2.	Books	23204
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9.	Project Reports	450
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11.	Carpet area	1248.6sq.mt

(Reading area-780sqm, Stack area-100sqm, Digital Library-165sqm, 2 Discussion Room 153.6Others-50sqm)

12.	E-Information Resources	
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CENTRAL LIBRARY & INFORMATION CENTRE

BRACH-WISE DISTRIBUTION OF BOOKS

S.No	Branch	Titles	Volumes	National Journals	E-Books	E- Journals
1	CIVIL	374	2,389	14	56	564
2	EEE	378	2,508	8	58	104
3	MECH	645	4,575	15	49	960
4	ECE	911	4,182	19	102	2004
5	CSE	1028	4,956	21	114	3246
6	S&H	952	4,534	13	97	3260
	TOTAL	**5264**	**23204**	**90**	**1500+**	**10,138**

DEPARTMENTAL LIBRARIES

- Departments are having their own Department Libraries.

- Department Libraries are for immediate consultation of the faculty/ students/ research scholars.

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CENTRAL LIBRARY & INFORMATION CENTRE

LIBRARY TIMINGS

Working days	: 8:00 AM to 8:00 PM
Sundays	: 9:00 AM to 12:30 PM
Gazetted Holidays	: Closed
Circulation Hours	: 8:00 AM to 6:00 PM
Xerox	: 9:00 AM to 4:30 PM
Internet	: 8:00 AM to 8:00 PM

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LIBRARY FACILITIES

Digital Library: Online access to the e-resource of the Digital Library portals of IEEE, ASCE, Springer Mechanical, J-Gate, DELNET. These e-resources are IP enabled, can be accessed anywhere in the campus.

Internet facility: Library is provided with internet facility at the speed of 46 mbps and it is a free Wi-Fi Zone.

Electronic Surveillance: 10 CCTV cameras are installed in the library premises as security measure.

Computerized issue/return of books: To facilitate faster issue and return of books and for easy tracing of the books issued, the college library books are being issued through the E-Cap software with bar coded technology.

OPAC (Online Public Access Catalogue): All the library transactions are computerized and On-Line Public Access Catalogue has been introduced. Users can search the book details via author wise search, title wise search, subject wise search, and number of copies available in a particular title.

Periodical Section: Both Technical and Non-Technical Journals of National and International origin are displayed and kept available for the reference of students and faculty.

Reference Section: The library consists of 2022 reference books on all Engineering branches, Science, Humanities, English and Encyclopedia, Directories, Biography, Atlases & Dictionaries.

Reading Room: The Reading Room consists of comfortable tables and chairs with a seating capacity of 150.

Local area network: The Library has LAN facility.

Discussion Rooms: Two separate rooms are available on the first floor in the Library for user discussions. In order to facilitate group discussions and presentation preparations, rooms are equipped with LAN and A/C.

CENTRAL LIBRARY & INFORMATION CENTRE

> **PRINT JOURNALS**

CIVIL ENGINEERING

S.No	Name of The Journal	Publisher	Freq.
1	Indian Journal of Advances in Civil Engineering	GRP	2
2	Indian Journal of Materials & Structural Systems	GRP	2
3	International Journal of Civil & Building Engineering	GRP	2
4	Journal of Civil Engineering	i-manager	2
5	Recent Trends in Civil Engineering & Technology	STM	3
6	Journal of Geotechnical Engineering	STM	3
7	Journal of Water Resource Engineering & Management	STM	3
8	International Journal of Water Resource Engineering	STM	2
9	Journal of Industrial Safety Engineering	STM	3
10	Journal of Civil Engineering & Building Materials	ARJ	2
11	Inventi Impact: Civil Structures	Inventi	2
12	Patent Journal: Concrete Technology	Inventi	2
13	Inventi Impact: Civil Construction	Inventi	2
14	Our Buildings & Construction	Maruthi	12

ELECTRICAL ENGINEERING

S.No	Name of The Journal	Publisher	Freq.
1	Inventi Impact: Energy & Power	Inventi	2
2	Patent Journal: Transmission & Distribution	Inventi	2
3	Journal on Power Systems Engineering	i-manager	2
4	Journal on Instrumentation and Control Engineering	i-manager	2
5	Indian Journal of Modern Power System & Control	GBS	2
6	International Journal of Power Electronics & Technology	GRP	2
7	International Journal of Power Quality	GRP	2
8	International Journal of Power Engineering & Green Technology	Serials	2

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CENTRAL LIBRARY & INFORMATION CENTRE

ELECTRONICS AND COMMUNICATION ENGINEERING

S.No	Name of The Journal	Publisher	Freq.
1	Inventi Impact: Audio, Speech & Music Processing	Inventi	2
2	Inventi Impact: Image & Video Processing	Inventi	2
3	Inventi Impact: Microwave	Inventi	2
4	Inventi Impact: Robotics	Inventi	2
5	Inventi Impact: Signal Processing	Inventi	2
6	Inventi Impact: VLSI	Inventi	2
7	Inventi Impact: Wireless Communications & Networking	Inventi	2
8	Inventi Impact: Antennas & Propagation	Inventi	2
9	Inventi Impact: Embedded Systems	Inventi	2
10	Inventi Impact: Biomedical Engineering	Inventi	2
11	Indian Journal of Wireless Networks & Applications	GRP	2
12	Indian Journal of Advances in Wireless & Mobile Communications	GRP	2
13	International Journal of Digital Communication & Analog Signals	STM	2
14	International Journal of Satellite Communication & Remote Sensing	STM	2

M.Tech.VLSI

S.No	Name of The Journal	Publisher	Freq.
1	International Journal of Advanced in Communication Engineering	Serials	2
2	International Journal of Analogue Circuits, VLSI And Bioelectronics	Serials	2
3	International Journal of Advances in Embedded Systems Research	Serials	2
4	International Journal of Image Processing and Applications	Serials	2
5	International Journal of Advances VLSI Design	Serials	2

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CENTRAL LIBRARY & INFORMATION CENTRE

COMPUTER SCIENCE ENGINEERING

S.No	Name of The Journal	Publisher	Freq.
1	International Journal of Computer Science & Knowledge Engineering	Serials	2
2	International Journal of Computing & Applications	Serials	2
3	Indian Journal of Mobile Communication & Networks	GBS	2
4	Current Development in I.T & Knowledge management	GBS	2
5	Journal of Artificial Intelligence Research & Advances	STM	3
6	Journal of Open Source Developments	STM	3
7	Journal of Mobile Computing, Communication & Mobile Networks	STM	3
8	Recent Trends in Parallel Computing	STM	3
9	Recent Trends in Programming Languages	STM	3
10	Current Trends in Information Technology	STM	3
11	International Journal of Software Computing &n Testing	STM	2
12	Cloud Computing	Maruthi	4
13	PC Quest	Maruthi	12
14	Digit	Maruthi	12

M.Tech CSE

S.No	Name of The Journal	Publisher	Freq.
1	Indian Journal of Advances in Wireless & Mobile Communications	GRP	2
2	International Journal of Advance Computing & Networks	ARJ	2
3	International Journal of Computer Engineering	Serials	2
4	International Journal of Computer Science , Systems Engineering & I.T	Serials	2
5	Indian Journal of Data Mining & Warehouse	GBS	2

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CENTRAL LIBRARY & INFORMATION CENTRE
MECHANICAL ENGINEERING

S.No	Name of The Journal	Publisher	Freq.
1	International Journal of Advanced Mechatronics and Robotics	Serials	2
2	International Journal of Advances in Mechanical Engineering	Serials	2
3	International Journal of Machine Intelligence and Applications	Serials	2
4	Journal of Modern Manufacturing Technology	Serials	2
5	Indian Journal of Production & Manufacturing Engineering	ARJ	2
6	Journal of Mechanical Engineering & Automation	ARJ	2
7	Patent Journal: Machine Design	Inventi	2
8	Indian Journal of Mechatronics	GBS	2
9	Indian Journal of Advance Mechatronics & Robotics	GBS	2
10	International Journal of Green Manufacturing	GRP	2
11	International Journal of Materials & Manufacturing Engineering	GRP	2
12	Trends in Machine Design	STM	3
13	Auto India	Maruthi	12
14	Industrial Product Finder	Maruthi	12

BASIC SCIENCES & HUMANITIES

S.No	Name of The Journal	Publisher	Freq.
1	Chemistry Today	Maruthi	12
2	Competition Success Review	Maruthi	12
3	GK Today CSR	Maruthi	12
4	Pratiyogita Durban	Maruthi	12
5	Education World	Maruthi	12
6	Employment News (2 Copies) Rs.850+850	Maruthi	52
7	Women's Era	Maruthi	24
8	Physics for you	Maruthi	12
9	Mathematics for you	Maruthi	12
10	English Today	Maruthi	12
11	Sports Star	Maruthi	52
12	Frontline	Maruthi	26
13	Education Law Cases	Maruthi	12
14	Infinithoughts	Maruthi	12

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E – RESOURCES

E- JOURNALS: access through IP based only in our college campus.

Url : **www.ieee.org/ieeexplore**

Url : **www.delnet.org**

Url: **asme.org**

Url: **Jgateplus.com**

BRANCH	NO. OF E-JOURNALS
CIVIL	564
EEE	104
MECH	960
ECE	1262
CSE	2506
S&H	3260
M.Tech VLSI	742
M.Tech CSE	740
TOTAL	10,138

E-BOOKS (Pearson) www.lib.mylibrary.com

S.NO	BRANCH	NO. OF BOOKS
1	CIVIL	56
2	EEE	58
3	MECH	49
4	ECE	75
5	CSE	91
6	S&H	97
7	M.Tech (CSE)	23
8	M.Tech (VLSI)	27
	TOTAL	476

CENTRAL LIBRARY & INFORMATION CENTRE

DELNET/INTER LIBRARY LOAN

DELNET offers inter-Library loan & Document Delivery Services to its member libraries. ILL requests can be registered online for books. For the resources not available in the union catalogues and journal articles, requests can be sent to DELNET through E-mail. DELNET has also prepared ILL Guidelines for use by the member-libraries. The services are quite popular among the member-libraries

ILL Online (for members in Delhi).	Actual photocopying charges, if any, and courier/postal charges for books procured from outside Delhi will be extra
ILL Online (for members outside Delhi)	Actual photocopying charges, and courier charges will be extra

DELNET DATABASES

a) Union Catalogue of Books

DELNET maintains an online union catalogue of books available in its member-libraries. This union catalogue is continuously updated and is growing in size. The information can be retrieved by author, title, subject, conference, series, etc. It has 1,28,91,696 bibliographic records. The request for inter-library loan can be placed through the online system.

b) Union List of Current Periodicals

DELNET has created union lists of current periodicals in science and technology, social sciences and humanities. This database is available online to DELNET users. It now lists 33,944 periodicals and is regularly updated and new titles are added annually. It is a major resource for Document Delivery Services.

c) Union Catalogue of Periodicals

DELNET maintains a union catalogue of periodicals, which contains full holdings data of the libraries. At present, the database contains 20,235 records.

d) Database of Periodical Articles

the database has details of articles which can be searched under the title, author, compiler, name of the periodical and subject. The database is being extensively utilized by the researchers and scholars. At present the database contains 9, 22,042 records.

CENTRAL LIBRARY & INFORMATION CENTRE

e)   CD-ROM Database
A bibliographic database of CD-ROMs available with the member-libraries is being compiled. It has 22,234 records.

f)   Union List of Video Recordings
This is a database of video cassettes available in DELNET member-libraries and has about 6,000 listings.

g)   Union List of Sound Recordings
This union list consists of audio cassette records available in member-libraries. This database has 1,025 records.

h)   Database of Theses and Dissertations
A database of Theses and Dissertations submitted to Indian Universities has been started, which covers various subjects. The database has 70,293 records.

i)   Union List of Newspapers
The database has 70 records and contains information about the newspapers including title, name of the editor, published from, E-mail address and also the Web address of the INTERNET edition

j)   Database of E-books
It has nearly 1613 records.

k) Profile of Member-Libraries
A directory of member-libraries is available and contains information about them

II   DELNET also provides access to
Cambridge Dictionaries online
Networked Digital Library of Theses and Dissertations
ODLIS : Online Dictionary of Library & Information Science Open Access Journals
GISTNIC Databases
Engineering & Technology E-Journals: Table of Contents
Full-Text Medical Books
Digital Libraries of the World

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CENTRAL LIBRARY & INFORMATION CENTRE

NEWS PAPERS

1. THE HINDU (ENGLISH)
2. TIMES OF INDIA (ENGLISH)
3. DECCAN CHRONICLE (ENGLISH)
4. EENADU (TELUGU)
5. ANDHRA JYOTHI (TELUGU)
6. SAKSHI (TELUGU)
7. ANDHRA BHOOMI (TELUGU)

MAGAZINES

S.No	Name of the Magazine	Publisher	Freq.
1	Current Affairs	Competition Affairs	24
2	Frontline	Kasturi & sons Ltd	26
3	Sportstar	Kasturi & sons Ltd	52
4	Electronics For You	EFY Magazine	12
5	Data Quest	Cyber	12
6	Competition Success Review	CSR	12
7	Engineering Success Review	CSR	24
8	Lighting India	Chary Publication Pvt	6
9	ISTE	--	12
10	Ramakrishna Prabha	--	12

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SERVICES

CIRCULATION

Category of membership	No. of Books	Period of Loan
Students	04	15 days
Teaching Faculty	10	One Semester
Non-Teaching Staff	05	30 days

MEMBERSHIP PROCEDURE

- Give details in membership form available at Library circulation counter.
- Hand over at circulation counter.
- Keep 1 stamp size photograph ready.
- Borrower's Books (Pass Book) will be issued to issue/return the library books

CIRCULATION RULES

- Books are issued and renewed at the circulation counter. Users are responsible for all the entries made in the borrower register. Borrowers should be present his/her identity card while borrowers/renewals.
- For renewal books must be brought to the circulation counter in the person. To avoid overdue charges (Re.1/- per day) books should be return before the due date mentioned on the date slip
- The reader should check the book thoroughly for missing pages, chapters, pictures etc, while borrowing the book.
- No book in the damage condition will be accepted from the reader mutilated or spoiled books will have to the replaced by the borrower.
- Once books issued can't be returned on the same day.

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LOSS OF DAMAGE OF BOOKS AND BARCODE LABELS:
- Damage or loss of books must be reported immediately, for the rules for replacement of loss book kindly contact the circulation section.
- If any book damage or loss the concerned shall be liable to submit the latest edition of book
- Any tampering or removal of the barcode label will result in s fine of Rs.10/-

ISSUE/RETURN TIMINGS:

Monday to Saturday - 8.00 AM to 6.00 PM
Sundays & Holidays - No Issue
Reference books - Reference books issued for overnight, one hour before closing of the
Library on - all days

Clipping Services: Important and relevant information published in dailies will be displayed on library notice board regularly and the same will be filed once in a month.

Question paper service: Previous years Question papers are available year and branch wise in print/soft copies and will be provided to users to take photocopies.

Project report service: One copy of Students projects of all previous years is maintained in library and providing for reference.

CD-Rom Service: Our CDs collection includes purchased CDs, CDs accompanied with purchased books and journals, some complementary CDs. CDs will provide to refer through library systems as well as issue to home.

Book Bank: We are having about 4471 books in SC book bank scheme. SC students are entitles to borrow 6 books from book bank in a semester.

Reference/referral services: We provide books to refer inside the library. One copy of all the titles has kept for reference. Apart from that we have good collection of reference books like Encylopeadia Britannica, dictionaries, Biography, Atlases thesaurus, some standard technical titles. Readers may approach the Reference Desk for information or any assistance in the use of the Library Collections and Services.

Photocopy and printing services: (Timings: 9:00 AM to 7:00 PM)

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GENERAL RELUS

- Users must keep their belongings in the pigeon-hole racks provided at the entrance however a note book/calculator may be allowed inside.
- Identity card should be shown at the checkpoint on demand.
- Sign in the register kept at the checkpoint, while entering the Library.
- Visitors should obtained prior permission from the authorities before utilizing the resources.
- Decency and Decorum Should be maintained in the Library
- Members are free to browse through the books.
- Books taken out of the shelves must be left on a table. Replacing the books on shelves is not encouraged as it may be misplaced. Misplaced book is a lost book.
- Readers shouldn't mark, underline, write tear pages or damages the books
- Show the documents, which are being taken out of the Library, to the staff at the checkpoint.
- Books lost by the Borrowers have to be reported immediately in writing to the Librarian, failing which fines will keep on accumulating. PLEASE DO NOT ASK FOR WAIVER OF FINES. Replace the book within the time permitted.
- Each borrower is responsible for the book issued on that card, Hence borrowers are requested not to exchange the books with others.
- No due certificate will be issued at the end of every semester.
- Change of Department, Status, and Address etc., to be informed immediately.
- Use the dustbins provided in the reading area and help us to maintain library clean & tidy.
- Anyone who violates of the rules and regulations of the library would be liable to loss the privilege of the membership.

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CENTRAL LIBRARY & INFORMATION CENTRE

LIBRARY ADVISORY COMMITTEE

Library advisory committee The Library has an advisory committee involving representatives from all academic departments.

The Committee members meet quarterly in the year.

S.No	Name of the committee members	Designation	Branch
1	Dr. M Nagarjuna	Coordinator	S&H
2	Mrs. T.Rajani Devi	Member	Civil
3	Mrs. V. Naga Swetha	Member	E.E.E
4	Mrs.T.Manasa	Member	M.E
5	Dr.P.Pavithra Roy	Member	E.C.E
6	Mrs. N.Madhuri	Member	C.S.E
7	Ms.Y.Jyothi	Member	IT
8	Mr. A. Kiran Kumar	Member	Library

The responsibilities of the library advisory committee are:

- Preparing Annual Budget proposals
- Monitoring utilization of allocated budget
- Purchasing new books from standard publishers as per the requirements of the University curriculum
- Reviewing Journal subscription
- Monitoring daily usage rate and devising new means to improve it.
- Verification of annual stock
- Arranging Library orientation programs for fresher's
- Monitoring of various display/circulation of existing and new arrivals
- Directing library personnel for automation.

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AMONUT SPENT ON BOOKS, PERIODICALS SINCE 2009 -2021

	Financial Year	Spent on Books	Books	Spent on Print Magazines/Journals	Spent on E-Journals	Total Spent
1	2009 - 10	10,14,769.50	5465	52,173.00	--	10,66,942.50
2	2010 - 11	3,67,811.20	1468	95,552.00	--	4,63,363.20
3	2011 - 12	3,77,554.00	1659	1,02,545.00	12,04,911.00	16,85,010.00
4	2012 - 13	10,20,023.00	3150	1,39,859.00	12,76,727.00	24,36,609.00
5	2013 - 14	9,58,376.00	2491	1,65,017.00	5,38,536.00	16,61,929.00
6	2014 - 15	2,05,123.00	586	1,57,474.00	5,55,056.00	9,17,653.00
7	2015 - 16	7,80,800.00	1965	1,76,326.00	6,10,197.00	15,67,323.00
8	2016 - 17	5,27,750.00	1316	2,14,445.00	8,81,436.00	16,23,631.00
9	2017 - 18	10,99,825.00	2562	2,14,445.00	12,12,766.00	25,27,036.00
10	2018 -19	7,63,633.00	1707	2,44,100.00	7,09,694.00	17,17,427.00
	Total	**71,15,664.70**	**22,369**	**15,61,936.00**	**69,89,323.00**	**1,56,66,923.70**

INFORMATION AND COMMUNICATION TECHNOLOGY DEVICES

COMPUTERS PURCHASE DETAILS

Year	Description	Qty	Total Amount	Bill No/date
2009-10	HCL, 18.5 LED MONITOR,KEYBOARD&DEVICES	5	1,28,000.00	172/ 09.06.2009
2012-13	HCL, 18.5 LED MONITOR,KEYBOARD&DEVICES	5	1,97,000.00	647/ 11.07.2012
2015-16	HP , 20 LED MONITOR,KEYBOARD&DEVICES	7	2,39,000.00	129/03.07.2015

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XEROX MACHINES PURCHASE DETAILS

Year	Description	Qty	Vendor	Amount Rs.	Total Amount	Bill No/date
2009-10	XEROX Digital Copier Aficio MP2000Le	1	BOSCO Systems Pvt.Ltd-Vijayawada	1,01,490.00	1,01,490.00	

BARCODE SCANNER PURCHASE DETAILS

Year	Description	Qty	Vendor	Amount Rs.	Total Amount	Bill No/date
2016-17	Barcode Scanners	2	Barcode India Ltd-New Delhi	2,450.00	4,900.00	2908/08/02/2017

CC CAMERA PURCHASE DETAILS

Year	Description	Qty	Vendor	Amount Rs.	Total Amount	Bill No/date
2016-17	Sonycolour cameras	11	National telecom system-Secunderabad	36,540.00	36,540.00	

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Free Open Access Journals

Directory of Open Access Journals -Provides access to over 1500 + learned journals covering all major disciplines.	http://www.doaj.org/
Indian Academy of Sciences (IAS) – 11 free Indian online journals.	http://www.ias.ac.in
Niscair full text journals	http://nopr.niscair.res.in/
BENTHAM 175 open access journals	http://www.bentham.org/open/a-z.htm
High Wire Press- Earths largest free-full science archives (journals) 320 journals	http://highwire.stanford.edu/
Institute of Physics electronic journals(IOP) 60 e-journals	http://iopscience.iop.org/journals
Journal of the Indian Institute of Science	http://journal.library.iisc.ernet.in/
Down to Earth	http://www.downtoearth.org.in
Indian National Science Academy journals (INSA)	http://www.insa.nic.in/
Indian journals	http://indianjournals.com/ijor.aspx
IETE JOURNALS (Institution of Electronics and Telecommunication Engineers.)	http://www.ietejournals.org/
Open j-Gate Open Access Journals	http://www. j-gateplus.com/
Open access journals search engine	http://www.oajse.com/
Medknow publications journals	http://www.medknow.com

CENTRAL LIBRARY & INFORMATION CENTRE

OPEN ACCESS DICTIONARIES/ ENCYCLOPEDIA

Digital learning	http://www.digitallearning.eletsonline.com/
Directory of Open Access Repositories	http://www.opendoar.org/
Journal of Nanotechnology	http://www.hindawi.com/journals/jnt/
Nano technology open access journals	http://www.nanowerk.com/nanotechnology/periodicals/open_alist.php?letter=A
One Look Dictionary	http://www.onelook.com/
Encyclopedia	http://www.encyclopedia.com
Encyclopedia Britannica	http://www.britannica.com
Merriam Webster Dictionary	http://www.merriam-webster.com
Engineering Dictionary	http://www.engineering-dictionary.org/
Webster's Online Dictionary	http://www.websters-online-dictionary.org

HIGHER EDUCATION

Higher education in India News	http://www.academics-india.com/
University Grants Commission (UGC)	http://www.ugc.ac.in/
Ministry of Human Resource Development	http://mhrd.gov.in/
AICTE	http://www.aicte-india.org/

CENTRAL LIBRARY & INFORMATION CENTRE

FREE E-BOOKS

Digital Library of India is digitizing all the significant literary, artistic, and scientific works of mankind and making them freely available, in every corner of the world, for our education, study and appreciation and for all our future generations	http://www.dli.ernet.in/
Project Gutenberg offers over 38,000 free e-books	http://www.gutenberg.org/
Free fiction books	http://www.freefictionbooks.org/
Ebook4free	http://www.ebooks4free.net
Free-Books	http://www.free-books.org
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Download engineering Books	http://downloadengineeringebooks.blogspot.in
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FREE E-BOOKS	http://www.bookfordownload.com/
SCI **-** Science Citation Index	http://thomsonreuters.com/products_services/science/science_products/a-z/science_citation_index/
Greatest Engineering Achievements	http://www.greatachievements.org/
General Engineering	http://www.mgutheses.org/
Vidyanidhi enhances access to Indian theses and enlarges the reach and audience for Indian doctoral research works	http://www.vidyanidhi.org.in/

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OPEN COURSE WEARS

National programme on technology enhanced learning (NPTEL)	http://www.nptel.iitm.ac.in/
Massachusetts institute of technology (MIT)	http://ocw.mit.edu/
Open course wears consortium	http://www.ocwconsortium.org/en/courses/ocwsites
Berkeley's open courseware	http://webcast.berkeley.edu/
IGNOU resources	http://www.egyankosh.ac.in/
Open YALE courses	http://oyc.yale.edu/
National science digital library at NISCAIR	http://www.nsdl.niscair.res.in/
Networked digital library of theses and dissertations (NDLTD)	http://www.ndltd.org/

PATENTS

Indian Patent Searchable Database	http://www.pfc.org.in/db/db.htm
GOVT INDIA PATENT WEBSITE	http://patinfo.nic.in
Online Newspaper Directory for the World	http://www.onlinenewspapers.com/
INDIA NEWS PAPERS DIRECTORY	http://www.e-paperview.com/bharat.html

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CENTRAL LIBRARY & INFORMATION CENTRE

LIBRARIAN

Name of the Librarian: Mr. Kiran Kumar Atluri

Qualification: M.A.,M.L.I.Sc, D.I.M

Pay Scale: as per AICTE norms

Professional Experience: 18 Years

S.No	Post held	Period of service		Name of the Institution/Organization
		From	**To**	
1	Library Assistant	17.08.2003	23.09.2004	Sarvothama Grandhalayam Padamata, Vijayawada.
2	Assistant Librarian	24.09.2004	04.05.2011	GITAM University, Gandhi Nagar, Visakapatnam.
3	Librarian	05.05.2011	Till date	Dhanekula Institute of Engineering & Technology. Ganguru, Vijayawada.

- ❖ Co- ordinate Centenary Celebrations **AP.L.A**, Vijayawada on 10 to 12 April 2014.
- ❖ Attended seminars conducted by **DELNET**, New Delhi 18th Sept 2016
- ❖ Attended workshops on **NDL- National Digital Library, IIT** Karagpur.,
  Central Library, School of Planning and Architecture, Vijayawada on 21-22 April 2017.

S.No	Name of the staff	Qualification	Designation
1	Mr. Ch. Krishnam Raju	M.L.I.Sc	Librarian Assistant
2	Mrs. A. Jeeva	SSC	Attendant

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CENTRAL LIBRARY & INFORMATION CENTRE

> **A GLANCE**
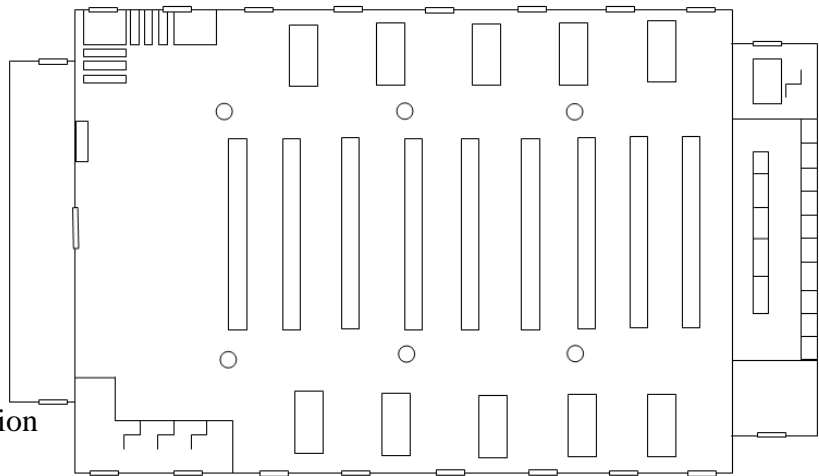
Ground Floor:

Circulation Section

OPAC

Digital Library

Librarian Chamber

Stack Area

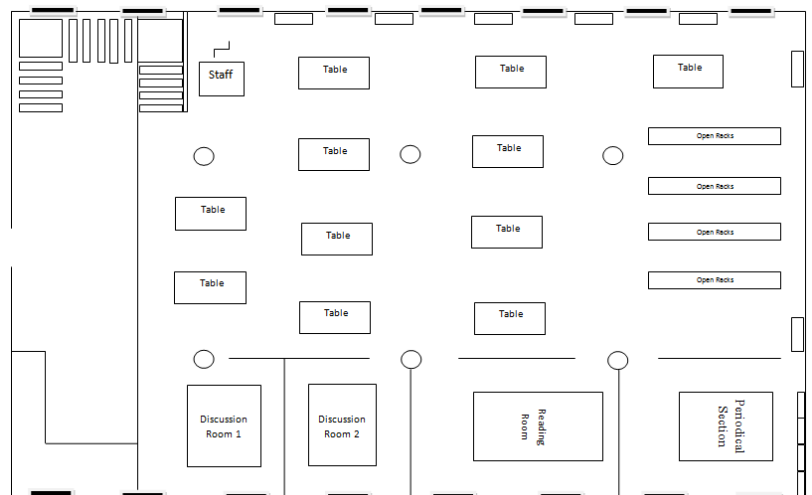Old Project & Question Papers Section

Drinking Water

First Floor:

Air conditioned Reference Section

2 Discussion Rooms

Periodical Section

Reading Room

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CENTRAL LIBRARY & INFORMATION CENTRE

INVENTORY

Chairs	:	230
Computer chairs	:	20
Other chairs	:	05
Reading Tables	:	25
Office Cabin	:	01
Issue counter	:	03
Books Open Racks	:	14
Books Closed Racks	:	09
Periodical Racks	:	04
News Paper Stands	:	06
Godrej Almarah	:	01
Notice Boards	:	01
Display Board	:	01
Air conditions	:	Central AC
UPS	:	01 (6KB)
Fire extinguisher	:	10
Generator	:	01
Windows	:	32
Doors	:	05
Fans	:	24 (Ceiling 22 Wall 2)
Dustbin	:	02
Water Coolers	:	01
Rubber Weights	:	25
Steel Leader	:	01
Stools	:	02
System Cabin	:	15
Lights	:	62
Suggestion Box	:	01
Rules & Regulations Board	:	01
Toilet facilities	:	02

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CENTRAL LIBRARY & INFORMATION CENTRE

ICT INFRASTRUCTURE

No. of PC's	18
Bandwidth of Internet access	48 mbps + Free Wi – Fi Zone
Network Printers	01
Barcode Printer	01
Scanners	01
Barcode Scanners	01
CC Cameras	11

LIBRARY COMPUTERIZATION

The Library uses E-Cap software package which is an integrated multi-user library management system that supports all in-house operations of the Library. The E-Cap Soft consists of modules on acquisition, cataloguing, circulation, serials, queries, Reports and OPAC. Retrospective conversion of bibliographic records has been completed and more than 24,000 bibliographic records of books available in the Library can now be accessed through the E-Cap OPAC. The database of books available in the Library is being updated on day to day basis with details of recently acquired books. The editing and updating activities are in progress.

BAR -CODE BASED CIRCULATION SYSTEM

The E-Cap Soft package has been successfully implemented for the circulation activities, by using the barcode. All the books of library are bar-coded.

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COLLECTION DEVELOPMENT

2009 to Central Library follows the following methods to Develop Library Collection.

- a. Publishers Catalogues
- b. Faculty Recommendation.
- c. Book reviews (Having book review columns in Journals and magazines, newspapers.
- d. Online Vendors
- e. Syllabus of courses in the parent organization.
- f. Library Users' recommendations.

Our library follows **standing vendor method** to purchase books: **Bookionics-Vijayawada** is appointed as the authorized supplier to library with **26%** flat discount and **free transportation** from Shop to College.

STOCK VERIFICATION

A detailed stock verification is carried out once in two years to ascertain the list of books lost and /or damaged. The books that are damaged are reclaimed by binding.

Our library follows **Loose Sheets Listing Accession Numbers** method for stock verification

The General Finance Rules 2005, The Ministry of Finance, Government of India, No.194 (ii) (P.74) envisages that **"Loss of five volumes per one thousand volumes of books issued/consulted in a year** may be taken as reasonable provided such losses are not negligence. However loss of a book of a value exceeding Rs.1000/- (Rupees one thousand only) and rare books irrespective of value shall invariably be investigated and appropriate action taken".

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Library Time Table 2020 - 2021

Period/ Day	1 9:00-9:50	2 9:50-10:40	10.40 - 10.50	3 10:50-11:30	4 11:30-12:20	LUNCH 12:20-1:10	5 1:10-2:00	6 2:00-2:50	7 2:50-3:40	8 3:40-4:30
Mon			B R E A K				EEE-II			CE-II B ECE-III B ECE-IV B
Tue				CE-III A		ME-III A	EEE-III			ME-IV A CE-II A
Wed										CE-III B ECE-II A
Thu				CSE-II B	CSE-IV B	ME-II A CSE-II A		CSE-IV B		
Fri					CSE-III B ECE-IV A	ME-IV B CSE-III A				CE-IV A ECE-II B
Sat						ME-II B ME-III B				CE-IV B ECE-III A

Father of Library Science

Dr. S. R. Ranganathan