



DHANEKULA INSTITUTE OF ENGINEERING & TECHNOLOGY

GANGURU :: VIJAYAWADA – 521 139.

(Approved by AICTE New Delhi, Permanently Affiliated to JNTU Kakinada)

ISO 9001:2015 Certified Institution, NBA for ME, EEE, ECE, CSE.

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Fee Refund Policy

In accordance with the guidelines issued by the All-India Council for Technical Education (AICTE) and the University Grants Commission (UGC), the following Fee Refund Policy shall be applicable to all programs offered by the institution:

1. Refund Before Commencement of Course:

- If a student withdraws before the commencement of the course:
 - The entire fee collected shall be refunded.
 - A processing fee not exceeding ₹1,000 shall be deducted.
 - Original certificates/documents submitted by the student shall be returned.
 - Refund and return of certificates shall be completed within 7 days of withdrawal.

2. Refund After Commencement of Course (UGC Schedule-based):

S.No.	Percentage of Refund of Fees	Time of Withdrawal of Admission
1	100%	If a student withdraws within 15 days or less after the formally notified last date of admission and the seat is subsequently filled by another student.
2	50%	30 days or less, but more than 15 days after the formally notified last date of admission.
3	00%	More than 30 days after formally notified last date of admission.

In all cases, a processing fee not exceeding ₹1,000 will be deducted. Proportionate deductions for hostel rent and transportation charges may apply, where relevant. The security deposit, if any, shall be fully refunded.

3. Additional Provisions:

The institute shall not retain original certificates/documents of students who withdraw. The refund process must be completed within 7 working days from the date of withdrawal. No fees shall be demanded for subsequent years from students cancelling their admission.

4. Applicability:

This policy applies to all programs offered under the institution and all admission modes including counselling, management quota and spot admissions.



Principal

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